

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – SEPTEMBER 8, 2010

MEMBERS PRESENT: Powell, Kerber, Moss, Naour, Tello, and Turley

MEMBERS ABSENT: Emm and Steadman

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: In the absence of Steadman, Powell called the Board of Health meeting to order at 5:35 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Erin Rogers, VP of Easter Seals

MINUTES: Powell requested approval for the minutes of August 11, 2010.

Moss/Kerber moved and seconded to approve the minutes of August 11, 2010. Motion carried.

CONSENT AGENDA – September

1. Bills to be Paid (July)

Health Department	112-61	373,768.04
Dental Sealant	102-61	30,449.79
WIC (Women, Infant)	103-61	45,394.20
Preventive Health	105-61	12,385.40
Family Case Mngmnt	106-61	93,914.54
AIDS/CD	107-61	89,517.93

Tello/Turley moved and seconded to approve the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: Coverston Anderson read a report from Sue Albee, supervisor of community health services, who is the Scott Health Commission Board representative for the Health Department. The Public Aid vision referral report showed numbers of referrals, frame selection appointments and number of glasses dispensed. Coverston Anderson noted that there are 11 optometrists seeing clients for this program. Service activity is steady and the program fills a long standing gap in vision services for Medicaid eligible clients.

OLD BUSINESS: Howe gave a PowerPoint presentation on the FY2011 Budget (attachment to the minutes). Howe requested Board approval of the calendar year 2011 Budget and noted that once authorized the budget will be presented for review at the October Finance Committee meeting and for final approval at the November County Board meeting. Howe explained that the 2011 cumulative tax rate for all three levies, funds 0110, 0111, and 0112 is approximately .36% below the previous year.

Howe requested approval of the 2011 proposed working budgets for grant funds 0102 through funds 0107.

Turley/Kerber moved and seconded to approve the Dental Grant Fund 0102-061 in the amount of \$385,842; the WIC Grant Fund 0103-0061 in the amount of \$452,357; the Preventive Health Grant Fund 0105-0061 in the amount of \$169,488; the Family Case Management (includes Genetics Education, DCFS Medical Case Management, DCFS Health

Works, Child Care Nurse Consultant Services, Teen Parent Services, and the AOK Early Childhood Network) Grant Fund 0106-0061 in the amount of \$941,547; and the budget for Communicable Disease Control (HIV/AIDS, West Nile virus surveillance, Bioterrorism Grant, Pandemic Flu, and Medical Reserve Corp grant) Fund 0107-0061 in the amount of \$294,879, review with the County Finance Committee in October, 2010 and forward the budget to the County Board. Motion carried.

Howe requested approval for the Health Department working budget for fund 0112.

Tello/Turley moved and seconded the approval of the 2011 budget for the Health Fund 0112-0061 in the amount of \$4,389,315 with a total tax levy of \$3,074,717 with \$1,939,286 devoted to public health services and \$955,155 reserved for mental health services, review with the Finance Committee on October, 2010, and forward the budget to the County Board. Motion carried.

Howe requested approval for the CONTINUING GRANT, FY11 HealthWorks Grant, with the Department of Children and Family Services (DCFS), October 1, 2010 through June 30, 2011, in the amount of \$61,210, for the Healthworks Health Care Network. Under the contract the department will maintain a health care delivery system for children in the legal care and custody of DCFS. The department will be reimbursed \$61,210 for 9 months of FY11.

Moss/Kerber moved and seconded the approval for the CONTINUING GRANT, FY11 HealthWorks Grant, with the Department of Children and Family Services (DCFS). Motion carried.

Howe requested approval for the CONTINUING GRANT, FY11 Local Health Protection, 7/01/10-6/30/11, \$180,278. Under the contract the department will assure the provision of health protection programs including, but not limited to, infectious diseases, food protection, potable water supply and private sewage disposal in accordance with Local Health Protection Grant Rules.

Kerber/Tello moved and seconded the request for approval for the CONTINUING GRANT, FY11 Local Health Protection in the amount of \$180,278. Motion carried.

NEW BUSINESS: Howe requested approval for the 3% across-the-board fee increases for food establishment fees and private sewage permit and installer license fees. Howe noted that in addition to the ATB 3% fee increases, amendments to the McLean County Revised Code, Chapter 26, Food Service will include revised language authorizing the revocation and non-renewal of permits issued to food establishments with fines owed to the department in excess of 30 days. Following Board of Health adoption of the proposed amendments, the changes to the ordinances will be presented to the Finance Committee of the County Board for review and approval in concert with the department's 2011 budget.

Anderson further explained that the revised language will require violators to pay any outstanding fines before renewing their annual food permits. McLean County will be the 4th county in the Champaign Region to add this language. Tello inquired if there would be sufficient notice. Howe replied the department will inform all establishments of the ordinance changes as part of the annual renewal notifications. Powell inquired if this would result in a loss of business. Anderson explained that it would be highly unlikely. Howe stated that currently no establishments owe us any outstanding fines.

Tello/Turley moved and seconded to approve the amendments to the food establishment fees and private sewage permit and installer license fees, McLean County Revised Code, Chapter 26. Motion carried.

Howe requested approval for the NEW GRANT Application, FY11 Heart Smart for Teens, January 1, 2011 through June 30, 2011 in the amount of \$15,000. OWH received additional funds allowing them to offer LHD's the opportunity to apply for funding covering the period January – June, 2011. The health department intends to apply for the Heart Smart for Teens program that mirrors the program recently lost in the current round of funding cuts from IDPH. Howe noted that approval is also needed to apply for the FY11 Health Awareness grant, January 1, 2011 through June 30, 2011 in an amount up to \$4,000. The department is actively pursuing additional funds to support activities of our local Wellness Task Force under IPLAN.

Moss/Kerber moved and seconded the approval for both the NEW GRANT application for FY11 Heart Smart for Teens and FY11 Health Awareness grant. Motion carried.

Tello inquired how girls are selected to participate in the Heart Smart for Teen programs. Coverston Anderson indicated that she is not aware of the exact selection criteria but would find out that information and report back to the Board.

DIRECTOR'S REPORT: Howe gave an update on the pork chop sales that recently made the headlines. He indicated that school districts are issued blanket limited temporary food permits that allow school affiliated organizations to serve foods requiring little or no onsite preparation at school based food stands. Recently the health department had non-affiliated community organizations apply for temporary food permits to serve potentially hazardous foods, including the cooking of raw eats, with the sole purpose of having fundraisers at local high school football games. The health department informed the groups that the state food code indicates that temporary food permits can only be issued under certain conditions and for certain specified events. Unfortunately the response from the health department was misconstrued and was erroneously reported in several media reports. The health department worked to clarify the requirements under the state food code and arranged meetings with local groups to assist them in their fundraising efforts. Clearly the health department is concerned with the safety of the community and is willing to work with any group wanting to apply for a temporary food permit under existing ordinances. Turley inquired if the food code on the State website was clear. Howe noted that it was but that some organizations misunderstood the requirements.

Turley questioned situations involving ISU. Anderson explained that outside vendors meeting the food code requirements occasionally question ISU vendors why they don't have to meet the same requirements for providing food to the public as the vendors who are not associated with the university. Anderson noted that under state statute the university has a right to enforce its own food safety requirements. ISU requested McLean County to leave food inspections associated with Student Recognized Organizations (SRO) to be conducted by the university several years ago. Anderson noted ISU has recognized the confusion that is being created by having SROs and private food vendors fulfill different food safety requirements enforced by two different entities. Anderson stated the health department staff is working with ISU's Environmental Health and Safety Department to resolve this situation.

Turley inquired about catering events. Anderson noted that caterers are a separate issue. He explained that caterers do not have a temporary permit but a full-time permit. Howe indicated the complexity of the state code and all of the different groups wanting to serve food at events make the issue difficult to grasp by the casual observer. However, Howe stated that the bottom line is safety of the community.

Dreyer reported for the Administration Division reviewing the quarterly report on pages 13 through 17. Dreyer gave a very brief overview of the fiscal status of the tax funds. noted that as of June 30, 2010, 51% of the property tax revenue that supports Fund 0110 had been collected and that as of the same date, 51% of the property tax revenue that supports the Fund 0111 had been collected. Dreyer stated that as of June 30, 2010, 53% of the budgeted revenue had been collected in Fund 0112. Dreyer also reported on minor revenue and expense fluctuations between major object categories of the tax funds. Overall, the tax supported funds are fiscally sound and are following the patterns anticipated in the budget development.

6:40 Kerber left.

Coverston Anderson reported for the Community Health Services Division reviewing the quarterly report on packet pages 19 through 23, stating that more children were seen in the dental clinic during 2nd quarter of 2010 than during the same period of 2009. Coverston Anderson explained that during the 2nd quarter in the immunization program, the decision was made to pursue an agreement with the state in order to access the web-based Illinois Comprehensive Automated Immunization Registry Exchange (I-CARE). This state-run system can provide individual patient reports, coverage level assessments, immunization reports, reminder cards/letters, vaccine inventory and temperature log reports as well as vaccine accountability forms. I-CARE is one of the state data systems that is on track to link with the future Illinois Health Information Exchange.

Coverston Anderson noted that in the emergency preparedness program recruitment for new AmeriCorps volunteers was underway during the 2nd quarter. This process has been completed as of August, and the 2 new volunteers will have their first day in the office on September 10, 2010. Although the health department interviews and ranks candidates, the final decision on candidates rests with IPHA.

Coverston Anderson reported that during the 2nd quarter, the CD program had been investigating an area Subway restaurant as part of a large statewide salmonella outbreak.

Coverston Anderson explained that in the animal control program the number of dogs and cats vaccinated for rabies continues to decrease in 2010 compared to the first two quarters of 2009. Staff is reviewing data to ascertain possible causes for the decrease. Tello inquired if the bats that have been tested for rabies are in a certain area of the County. Coverston Anderson noted that they are being tested from a lot of different areas.

Nolen reported for the Maternal Child Health Division reviewing the quarterly report on packet pages 25 through 28. Nolen noted that in the HealthWorks Lead Agency program there were 333 wards in the 4-county area on June 30, 2010 compared to 311 at the same time in 2009.

Nolen explained that the number of Family Case Management contacts in the 2nd quarter of 2010 was 8423, which is a 22% increase since the 1st quarter. In the WIC program final caseload achieved was 97% for April, 99% for May, and 100% for June. The assigned caseload was 2922. Nolen noted that WIC certified 102 more clients in 2nd quarter 2010 than in same quarter of 2009. Nolen noted that the program exceeded state goals for integration of WIC and FCM, for immunization completion among WIC infants, for pregnant and infant home visits, or pregnant and infant face-to face visits, and for well child visits and the overall ranking moved from 3rd to 1st place among the 22 large downstate agencies in Illinois.

Anderson reported for the Environmental Health Division reviewing the quarterly report on packet pages 29 through 32, stating that the report reflects the economy the last couple of years. Anderson explained that permits issued for the replacement of a previous legal septic systems was up from 10 this quarter in 2009 to 13 this quarter in 2010. He further explained the possible life span of correctly installed septic systems.

Anderson noted that 2nd quarter numbers show 801 active licensed food permits versus 790 the quarter of 2009; staff has been contacted by U.S. Coliseum that they would like to consolidate various food permits issued to one permit. Anderson noted that the same number of inspections will be done but that the number of facilities will be less. Anderson explained that that temporary food permits are up which may be a reflection of the economy.

Anderson reported that water wells and septic evaluations are both declining, again possibly due to the economy. The West Nile virus program testing is planned to end September 15th but during cool evenings mosquitoes generally aren't active.

Anderson explained that the State Sewage Code amendments are being reviewed and staff has to have their comments in by October 10th. He noted that currently they have 26 pages of comments and that the last time this was commented on there was 51 pages.

Anderson stated that staff is working with the wind farm developments which resulted in the installation of 15 new septic systems. Those 15 new septic installations resulted in the removal of approximately 3000 gallons of untreated wastewater per day from McLean County's lakes, rivers, and streams.

BOARD ISSUES: None

ADJOURN: Turley moved and the Board of Health meeting was adjourned at 7:05.

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – SEPTEMBER 8, 2010

MEMBERS PRESENT: Tello and Turley

MEMBERS ABSENT: Kerber

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: In the absence of Steadman, Powell called the 377 Board meeting to order at 7:05 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Powell and Naour, Board of Health members

MINUTES: Powell requested approval for the minutes of June 9, 2010.

Tello/Turley moved and seconded the approval for the minutes of June 9, 2010. Motion carried.

CONSENT AGENDA:

- | | |
|-----------------|--------------|
| 1. Bills – May | \$ 66,001.75 |
| 2. Bills - June | \$ 66,001.75 |
| 3. Bills – July | \$ 53,202.00 |

Turley/Tello moved and seconded the approval for the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Howe requested approval of the 2011 Budget for Fund 0110 noting that overall it included a modest .93% increase that equates to a 1.21% reduction in the tax rate.

Tello/Turley moved and seconded the approval of the 2011 Proposed Budget for Fund 0110-0061 of \$645,146 with a tax levy of \$645,146 for submission to the McLean County Board. Motion carried.

STAFF REPORT: None

ADJOURN: Tello moved and the 377 Board meeting was adjourned at 7:07 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – SEPTEMBER 8, 2010

MEMBERS PRESENT: Naour, Powell, and Tello

MEMBERS ABSENT: Kerber and Steadman

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: In the absence of Steadman, Powell called the T.B. Board meeting to order at 7:07 p.m., with no corrections to the agenda.

MINUTES: Powell requested approval for the minutes of June 9, 2010.

Naour/Tello moved and seconded the approval for the minutes of June 9, 2010. Motion carried.

CONSENT AGENDA:

1. Bills - May \$ 18,316.84
2. Bills - June \$ 23,452.38
3. Bills - July \$ 17,627.72

Tello/Naour moved and seconded the approval for the Consent Agenda as printed. Motion carried.

STAFF REPORT: Coverston Anderson discussed the quarterly report on page 24 in the packet, noting that 2 clients remained on directly observed therapy (DOT) during 2nd quarter. The number of TB tests given at the department in the 2nd quarter increased from 339 in 2009 to 378 in 2010.

OLD/NEW BUSINESS: Howe requested approval for the 2011 Proposed Working Budget for Fund 0111.

Tello/Naour moved and seconded the 2011 proposed budget for fund 0111-0061 in the amount of \$303,199 with a tax levy of \$299,099 for submission to the McLean County Board. Motion carried.

ADJOURN: Tello moved and the T.B. Board meeting was adjourned at 7:11 p.m.